

Below is the portion of the Canadian Journal of Earth Sciences Instructions to Authors which deals with references. The students were expected to follow these instructions and any additional instructions that I gave them precisely.

I. References

The author is responsible for verifying each reference against the original article. Each reference must be cited in the text using the surnames of the authors and the year, for example, (Walpole 1985) or Green and Brown (1990). Depending on the sentence construction, the names may or may not be in parentheses, but the year always is. If there are three or more authors, the citation should give the name of the first author followed by et al. (e.g., Green et al. 1991). If references occur that are not uniquely identified by the authors' names and year, use *a*, *b*, *c*, etc., after the year, for example, Green 1983*a*, 1983*b*; Green and Brown 1988*a*, 1988*b*, for the text citation and in the reference list.

i. Unpublished reports, private communications, and in press references

References to unpublished reports, private communications, and papers submitted but not yet accepted are not included in the reference list but instead must be included as footnotes or in parentheses in the text, giving all authors' names with initials; for a private communication, year of communication should also be given (e.g., J.S. Jones (personal communication, 1999)). If an unpublished book or article has been **accepted for publication**, include it in the reference list followed by the notation "In press". Do not include volume, page number, or year in an in-press reference, as these are subject to change before publication.

ii. Presentation of the list

The **reference list** must be double-spaced and placed at the end of the text. References must be listed in alphabetical order according to the name of the first author and not numbered. References with the same first author are listed in the following order. *(i)* Papers with **one author only** are listed first in chronological order, beginning with the earliest paper. *(ii)* Papers with **dual authorship** follow and are listed in alphabetical order by the last name of the second author. *(iii)* Papers with **three or more authors** appear after the dual-authored papers and are arranged chronologically. *(iv)* References should follow the form used in current issues of the Journal. **All reference information should be written out in full, using no abbreviations beyond the authors' initials.**

iii. Examples of types of references, including electronic references

Journal article:

Kovanen, D.J., and Slaymaker, O. 2003. Lake Terrell upland glacial resurgences and implications for late-glacial history, northwestern Washington State, U.S.A. *Canadian Journal of Earth Sciences*, **40**: 1767–1772.

Report:

Sanders, W.W., Jr., and Elleby, H.A. 1970. Distribution of wheel loads in highway bridges. National Cooperative Highway Research Program Report 83, Transportation Research Board, National Research Council, Washington, D.C.

Book:

Williams, R.A. 1987. Communication systems analysis and design. Prentice-Hall, Inc., Englewood Cliffs, N.J.

Part of book:

Healey, M.C. 1980. The ecology of juvenile salmon in Georgia Strait, British Columbia. *In* Salmonid ecosystems of the North Pacific. *Edited by* W.J. McNeil and D.C. Himsworth. Oregon State University Press, Corvallis, Oreg. pp. 203–229.

Paper in conference proceedings:

Whittaker, A.A., Uang, C.-M., and Bertero, V.F. 1990. Experimental seismic response of steel dual systems. *In* Proceedings of the 4th U.S. National Conference on Earthquake Engineering, Palm Springs, Calif., Vol. 2, pp. 655–664.

Institutional publications and pamphlets:

Dzikowski, P.A., Kirby, G., Read, G., and Richards, W.G. 1984. The climate for agriculture in Atlantic Canada. Available from the Atlantic Advisory Committee on Agrometeorology, Halifax, N.S. Publ. ACA 84-2-500. Agdex No. 070.

Corporate author:

American Public Health Association, American Water Works Association, and Water Pollution Control Federation. 1975. Standard methods for the examination of water and wastewater. 14th ed. American Public Health Association, American Water Works Association, and Water Pollution Control Federation, Washington, D.C.

Thesis:

Keller, C.P. 1987. The role of polysaccharidases in acid wall loosening of epidermal tissue from young *Phaseolus vulgaris* L. hypocotyls. M.Sc. thesis, Department of Botany, The University of British Columbia, Vancouver, B.C.

Electronic citation:

Quinion, M.B. 1998. Citing online sources: advice on online citation formats [online]. Available from <http://clever.net/quinion/words/citation.html> [cited 20 October 1998].

I provided the following, more detailed, instructions and examples for referencing websites.

Authored web articles

These should be cited in a very similar way to print references.

Publication dates (years) for these articles should be made clear somewhere therein. If not, just leave the date portion out of the citation.

Judd, T.E. 1998. The sequestering of secondary compounds from sponges by nudibranchs. Available from http://www.colostate.edu/Depts/Entomology/courses/en570/papers_1998/judd.html [cited 1 October 2001].

Unauthored web articles

Provide a short general description of the content and source of the web article. If a title is given, it should be used instead of the description. Then indicate the web address and the date that you accessed the article.

Mount St. Helens article, Discovery Channel website. Available from <http://dsc/discovery.com/news/afp/20041004/helens.html> [cited 20 February 2005].

Pearls article, American Museum of Natural History website. Available from <http://www.amnh.org/exhibitions/pearls/> [cited 21 February 2005].

PLEASE NOTE: You should correct their proposals directly as you see fit. Please ensure that any significant formatting problems are clearly identified for the student.

For the topic proposals, please use the following scheme:

1) Use of in-text citations (3 marks):

Correct format see full references above: (Williams 1987)
(Kovanen and Slaymaker 2003)
(Dzikowski et al. 1984)
(Quinion 1998)
(Mount St. Helens article,
Discovery Channel website)

deduct 1/2 mark for not using “et al.” where required.

If they added a comma between the author and date, deduct 1/2 point.

If the year of publication is missing, deduct two points.

If no in-text references are present assign a zero for this part.

Be lenient with them with regard to citations of unauthored web references, but show them the correct format if they haven’t used it.

Note: for this assignment, they weren’t required to cite all works in the reference list.

2) Correct full citation format: see examples above (3 marks)

1 mark will be for the presence of all necessary information in the references.

1 mark will be for correct ordering of information in the full citations.

1 mark will be for correct application of the formatting, e.g. placement of commas, periods, colons, spacing, **boldface** on journal volume numbers, appropriate page number format etc.

You may assign half marks as you see fit.

3) Ordering of the reference list: If you are not sure of the correct ordering procedure see the lecture slides for March 19th on the course website (<http://instruct.uwo.ca/earth-sci/089g/>).

The students may have included unauthored web articles in the list with authored articles, or included the former in a separate list. Either format is acceptable for this assignment.

In the first case they should have inserted the unauthored articles alphabetically according to the title or description of the website.

2 marks are assigned for this portion. If the ordering is generally wrong, give them a zero immediately. If it is generally correct, but there are individual references out of place, deduct a ½ mark for each instance of this. If it is completely correct, assign 2 points.

8 marks total. Please indicate the mark breakdown (3 parts) and total out of 8 for the reference section on the back of the last page of the proposal. Thank you.