

Task Analysis

Job Analyzed: Department: Location: Date Analyzed: Analyzed By:	Objective: _____ _____
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TASK STEPS	CYCLE TIME (sec.)	POTENTIAL HAZARDS (i.e., Process & Environmental)	INJURY & ILLNESS POTENTIAL	LIKELY CAUSES	RECOMMENDED TASK IMPROVEMENTS
1.		•	•	•	•
2.		•	•	•	•
3.		•	•	•	•
4.		•	•	•	•
5.		•	•	•	•
6.		•	•	•	•